

KTOA BOD MEETING MINUTES

Thurs Oct 29, 2015

Call to order: Paul Showstead 1310 CST

Directors Present:

Lane Durgin	Paul Showstead
Susan Eisenberger	Don Swatman
Bill Feld	Ed Norcutt
Alex Sekella	

Management Present: Matt Tarasenko & Kayc

1. Approval of Previous Meeting Minutes

- A. Minutes from BOD meeting Sept 19, 2015: Susan is waiting for information regarding quorum per request from Alex. Email sent out for data and minutes will be resent to board members for review and approval at next BOD meeting.
- B. Minutes from Sept 19, 2015 (General Meeting): Kayc will post on website for approval at next annual General Association Meeting (Sept 2016)

2. Update/Review on Website Project

Proposed “Go-Live” date for payment only is Dec 1, 2015
Proposed “Go-Live” date for reservations & full functionality is Jan 1, 2016
30-second window to select and reserve for testing
60-second window to select and reserve after Go-Live date
Will have ability to use credit cards for dues payment
ACH capability will be available (undecided at this time to activate)
No ACH capability for non-US resident owner (disclaimer/notice)
Members will also be able to pay by check as always
System Host backup is available for additional charge (\$30/month)
Login ID will be email address (payment security)
Owners will assign password & ability to edit profile information
Horizontal week functionality will be possible
Owners may switch between 1-bed units & 2-bed unit.
Guest/RCI will require member call-in to change from “Owner” status
Website reservation system will remain available for testing (see 10/27 email)

MZ will be asked to provide a simple instruction sheet to send to all owners
Test site will be available to continue testing
Call or email Matt or Kayc with any questions/comments/suggestions

3. KTOA Financials

A. Reserve account replenishment in advance of upgrades

Approx \$250K needed (\$5K/bath & \$15K/kitchen)
Most appliances are newer (except dishwashers)
Proposed dues increase: \$40 in 2015 / \$20 in 2017 / \$20 in 2019

Motion: To accept the dues increase as proposed
Moved: Ed Norcutt
Seconded: Lane Durgin
Opposed: Don Swatman
Abstained: Susan Eisenberger
Carried

PMI will move forward with obtaining quotes & report to BOD

B. Approval of annual budget

No dues increase from KA for 2016 (big savings from solar)

Motion: To approve KTOA budget as presented
Moved: Lane Durgin
Seconded: Bill Feld
Carried

4. Management Report

See PMI report emailed to BOD members on Oct 23, 2015

5. New Business

Strategic Plan Document- Discussion tabled until next meeting

6. Director's Comments:

Concern about details with Paypal service – need to investigate

7. Miscellaneous: Next meeting Thurs March 10, 2016

Motion: To adjourn meeting at 1515 CST
Moved: Lane Durgin
Seconded: S. Eisenberger
Carried.